



TRABZON MAHMUT CELALEDDİN ÖKTEN ANADOLU İMAM HATİP LİSESİ E-SAFETY

**BU OKUL
E-GÜVENLİK VE
İNTERNET GÜVENLİĞİ
PROTOKOLLERİNİ
UYGULAMAKTADIR**

- ✓ T.C. Anayasası'na,
- ✓ Milli Eğitim Bakanlığı Protokollerine,
- ✓ Avrupa Komisyonu eSafety Hareket Eylem Planımıza,
- ✓ Çocuk Hakları Beyannamesi'ne,
- ✓ Avrupa İnsan Hakları Beyannamesi'ne göre

**OKULUMUZDA
İZİNSİZ**



**CEP TELEFONU
KULLANILAMAZ!**



**VIDEO ÇEKİMİ
YAPILAMAZ!**



**FOTOĞRAF ÇEKİMİ
YAPILAMAZ!**

SUPPORTING



**Safer
Internet
Day**

www.saferinternetday.org



ESAFETYLABEL.EU

For safer schools!



Bronze

This school has been
awarded with the
eSafety Label

valid until 05/2022





Okulumuz - Yayınlarımız - Rehberlik - Projeler - Mezunlar - Başarılar - Sosyal Medya

T.C. MİLLÎ EĞİTİM BAKANLIĞI
TRABZON / ORTAHİSAR - Mahmut Celaleddin Ökten
Anadolu İmam Hatip Lisesi

İnternetin bilinçli kullanımı hakkında bilgilendirme

İnterneti NASIL KULLANMALIYIM?

Hayatta her şeyin bir sınırı vardır; yemenin, gezmenin, çalışmanın bir sınırı olduğu gibi teknolojinin de bir sınırı olmalıdır. Ancak doğru ve sınırlı kullanarak teknolojiyi faydalanabiliriz. Teknoloji hayatınızı sınırlamasın size kullanımınızı sınırlayın.

Özel Eğitim ve Rehberlik Hizmetleri Genel Müdürlüğümüzün "İnterneti nasıl kullanmalıyım" adlı çalışması ekte dosyaya ulaşmak için tıklayınız.

[Bu Sayfa ile İlgili Kategori İçerikleri](#)

Govendüjöl msciketenahLmeb.k12.tr

T.C. MİLLİ EĞİTİM BAKANLIĞI
TRABZON / ORTAHISAR - Mahmut Celaledin Ökten
Anadolu İmam Hatip Lisesi

"eSafety Label Bronze" hak kazandık.

Bu Sayfa ile İlgili Kategoriler

Okulumuz "eSafety Label Bronze" etiketini almaya hak kazandı. Çalışmalarından dolayı "eSafety" ekip öğretmenlerimize teşekkür ederiz.

This school has been awarded with the eSafety Label

Aramak için buraya yazın

21:06 8.02.2021

CERTIFICATES

eTwinning Certificate

This is to certify that
Neslihan ÖZPINAR

successfully participated in the eTwinning event
eSafety Label Karadeniz Çalıştayı / İnternet Etiği

Signature: *D. Kalkan* Number of hours: 1

eTwinning Erasmus+

eTwinning Certificate

This is to certify that
Neslihan ÖZPINAR

successfully participated in the eTwinning event
eSafety Label Karadeniz Çalıştayı / "İnternet Etiği" ve "Siber Olaylar İle İlgili İnternet Güvenliği"

Signature: *D. Kalkan* Number of hours: 1

eTwinning Erasmus+



TRABZON
İL MİLLİ EĞİTİM MÜDÜRLÜĞÜ



KATILIM BELGESİ

NESLİHAN ÖZPINAR

Trabzon Öğretmen Akademisi tarafından 22 Eylül 2020 tarihinde düzenlenen "Pandemi Döneminde Yapay Zeka" konulu online eğitime katılımınızdan dolayı teşekkür ederiz.

Hızır AKTAŞ
İL MİLLİ EĞİTİM MÜDÜRÜ





KATILIM BELGESİ

Sayın ZÜBEYDE DEMİRBAŞ

İnternet Güvenliği ve eTwinning Etiği kursunu
başarıyla tamamlayarak
bu sertifikayı almaya hak kazandınız

M. Fatih DOĞER
eTwinning Türkiye
Ulusal Destek Servisi Koordinatörü

M. Hakan BÜÇÜK
Yenilik ve Eğitim Teknolojileri Genel Müdürlüğü
Daire Başkanı



KATILIM BELGESİ

Sayın ZÜBEYDE DEMİRBAŞ

eSafety Label Hakkında Her Şey kursunu başarıyla
tamamlayarak bu sertifikayı almaya hak kazandınız

M. Fatih DOĞER
eTwinning Türkiye
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M. Hakan BÜÇÜK
Yenilik ve Eğitim Teknolojileri Genel Müdürlüğü
Daire Başkanı



eSafety Label - Action Plan

Action plan submitted by Nazife Çelik for Mahmut Celaledin Ökten Anadolu İmam Hatip Lisesi - 24.11.2020 @ 23:56:46

By submitting your completed Assessment Form to the eSafety Label portal you have taken an important step towards analysing the status of eSafety in your school. Congratulations! Please read through your Action Plan carefully to see what you can do to improve eSafety further in your school. The Action Plan offers useful advice and comments, broken down into 3 key areas: infrastructure, policy and practice.

Infrastructure

Technical security

- It is very good that all your school devices are virus protected. Make sure you also have included a paragraph on virus protection in both your school policy and your Acceptable Use Policy, and ensure that staff and pupils rigorously apply school guidelines. If you need further information, check out the fact sheet on Protecting your devices against malware at www.esafetylabel.eu/group/community/protecting-your-devices-against-malware.

Pupil and staff access to technology

- To have a policy that does not allow staff and pupils to use USB sticks is sensible and cautious but sometimes there are instances when use of USBs/removable media might be acceptable. To ensure that secure systems are maintained to the highest standards, include in your Acceptable Use Policy some information on use of removable storage devices. Check the fact sheet on Use of removable devices at www.esafetylabel.eu/group/community/use-of-removable-devices to make sure you cover all security aspects.
- It is great that in your school laptops/tablets are easily accessible within a lesson. Using them provides best practise for pupils in dealing with new media. Ensure that safety issues are also discussed.

Data protection

- You have a good policy of keeping your learning and administration environments separate. It is good to ensure that staff training on managing these environments is up to date as you continue to review your policies. Share your policy with other eSafety Label users by uploading it to your school profile.
- You have a good policy of encrypting pupil data and storing it safely. Ensure all new staff made aware of the procedures for encryption and data handling and that there is a named point of contact acting as the data controller for your school. Upload to your school profile some guidelines about protecting sensitive data through an encryption system so that other schools can benefit from your experience.

Software licensing

new software. This will mean that the security of your systems can be maintained and that staff can try out new software applications that will help teaching and learning.

- › Your school has set a realistic budget for software needs. This is good. Ensure that it remains this way. You might also want to look into alternatives, e.g. Cloud services or open software.

IT Management

- › In your school only the head master and/or IT responsible can acquire new software. Consider putting a system into place where teachers can ask for new software in a non-bureaucratic and timely fashion. This allows teachers to create a more engaging lesson without the temptation of unauthorized copying and its inherent dangers and costs.
- › It is good practice to ensure that the person in charge of the ICT network is fully informed of what software is on school-owned hardware and this should be clearly indicated in the School Policy and the Acceptable Use Policy. The person responsible for the network needs to be able to guarantee conformity with licensing requirements and that new software won't interfere with network operation.
- › It is good practise that you are training and/or providing guidance in the use of new software that is installed on school computers. This ensures that school members will take advantage of new features, but also that they are aware of security and data protection issues where relevant.

Policy

Acceptable Use Policy (AUP)

- › It is good practise that whenever changes are put into place in your school, the school policies are revised if needed. Note though, that also changes outside the school can affect policies such as new legislations or changing technologies. Therefore please review your policies at least annually.
- › It is excellent that eSafety is an integral part of several school policies. Do all staff make reference to it when appropriate through their teaching? Look for examples of good practice and share these with staff and pupils. Produce a short case study to highlight this good practice and upload it to your profile on the eSafety Label portal via your [My school area](#) as inspiration for other schools.
- › In your school policy issues are regularly discussed. This is good practice as it ensures staff and pupils are aware of them. Do pupils and staff also have to sign related documents to confirm their awareness?

Reporting and Incident-Handling

- › Ensure that all staff, including new members of staff, are aware of the guidelines concerning what to do if inappropriate or illegal material is discovered on a school machine. Ensure, too, that the policy is rigorously enforced. A member of the school's senior leadership team should monitor this.
- › Are all staff familiar with the procedure for dealing with material that could potentially be illegal? Is there a named

person from the school senior leadership team who takes overall responsibility in this type of case? The procedure needs to be clearly communicated to all staff in the School Policy, and to staff and pupils in the

Acceptable Use Policy. Remember to report and suspected illegal content to your national INHOPE hotline (www.inhope.org).

- Check that your School Policy includes all necessary information for teachers about handling issues when pupils knowingly or even inadvertently access illegal or offensive material online by going to the guidance set out by the teachtoday.de/en website (tinyurl.com/9j86v84). If such incidents arise in your school, make sure you anonymously fill out the eSafety Label Incident handling form (www.esafetymodel.eu/group/teacher/incident-handling) so that other schools can benefit from your experience.
- It is good practice to log cyberbullying incidents that occur in your school centrally, as you are contributing to building a data base of successful incident handling practices from schools across Europe that you and others can use in future. Make sure that pupils sign up to anti-bullying guidelines in your Acceptable Use Policy.
- Your teachers know how to recognise and handle (cyber)bullying. Think about ways to raise awareness also among pupils and parents. Check out the eSafetyfact sheet for more information.

Staff policy

- Ensure that all staff, including new members of staff, are aware of the policy concerning online conduct. This should be a topic that is regularly discussed at staff meetings and clearly communicated in the School Policy, and to staff and pupils in the Acceptable Use Policy. Regularly review and update both documents as necessary.
- It is good practice that the school policy includes information about risks with potentially non-secured devices, such as smartphones and that reference is made to it. Consider sharing your school policy via the uploading evidence tool, also accessible through the [Myschool area](#).

Pupil practice/behaviour School presence online

Practice

Management of eSafety eSafety in the curriculum

- It is good practise that in your school Cyberbullying is discussed in the curriculum with pupils from a young age.

It is good that eSafety is taught as part of the curriculum in your school. Ensure that all staff are delivering eSafety education where appropriate throughout the curriculum and not just through ICT or Personal Social and Health lessons. You/your staff may find some useful ideas and resources in the fact sheet Embedding eSafety in the curriculum at www.esafetymodel.eu/group/community/embedding-online-safety-in-curriculum.

- It is excellent that consequences of online actions are discussed with pupils in all grades. Terms and conditions need to be read to fully understand contractual conditions. This can also concern aspects of data privacy.
- Another important topic is breach of copyright. Please share the materials used through the uploading evidence tool, accessible also via the [Myschool area](#).

- Sexting is an issue which affects many young people. Sharing possible consequences and risks with them is important, as is the opportunity for some discussion around the issue. Sexting should be part of a broad and

balanced eSafety curriculum.

Extra curricular activities

- › It is good to know that you are frequently using the online eSafety resources from your national Safer Internet Centre. Have you found these resources helpful in your school? Please send your feedback on their use and value to info-insafe@eun.org.
- › Gather feedback from pupils to see what sort of additional eSafety support they would benefit from outside curriculum time. Could they be involved in delivering some of this to their peers? Check the resource section on the eSafety Label portal to find resources that will help them do this; check out the fact sheet on Pupils' use of online technology outside school at www.esafetymodel.eu/group/community/pupils-use-of-online-technology-outside-school.

Sources of support Staff training

- › Your school makes sure that every teacher is trained on cyberbullying. Please share resources that are used in these trainings via uploading them to your [My school area](#). Are you also monitoring the effect that this training had on the number of incidents?
- › It is important that teachers are aware on the technology used by pupils in their freetime. This is important as this awareness is the first step in addressing the issue of powering down for school. At the same time pupils should not be asked to do their homework using technology not available to them outside of schools. Ensure that all teachers are provided with information of this. Have a look at the [Essie Survey of ICT in schools](#).
- › It should be a real benefit to your pupils that all staff receive regular training on eSafety issues. Continue to gather feedback from staff on the medium- and long-term benefits of the training and consult the eSafety Label portal to see suggestions for training courses at www.esafetymodel.eu/group/community/suggestions-for-online-training-courses.
- › In your school knowledge exchange between staff members is encouraged. This is beneficiary to the whole school. Upload PowerPoint, documents or similar of knowledge exchanges on eSafety topics via the uploading evidence tool, accessible also via the [Myschool area](#).

The Assessment Form you submitted is generated from a large pool of questions. It is also useful for us to know if you are improving eSafety in areas not mentioned in the questionnaire. You can upload evidence of such changes via the [Upload evidence](#) on the [My school area](#) section of the eSafety Portal. Remember, the completion of the Assessment Form is just one part of the Accreditation Process, because the upload of evidence, your exchanges with others via the [Forum](#), and your [reporting of incidents](#) on the template provided are all also taken into account.